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**MINUTES OF
GRADUATE COLLEGE COMMITTEE ON CURRICULA
September 9, 2015**

Present: T. Abebe, S. Moore, F. Fontana, S. Golitsynskiy, S. Onken, D. Cyphert, B. Cutter, A. Peterson, P. Mackay, P. Welter, D. Wallace, M. Timmerman

Absent: G. Pohl

The meeting was called to order by GCCC Chair Cutter at 10:01 a.m. in 115 Lang Hall.

I. Welcome and Introductions

Chair Cutter welcomed all present and introductions followed.

Cutter informed the group a pre-meeting took place on Wednesday, September 2, 2015.

II. Approval of 8/26/15 Minutes

Cutter asked members to review GCCC minutes dated August 26, 2015.

Golitsynskiy moved, Fontana seconded to approve minutes.

Question was called on the motion to approve. Motion carried and August 26, 2015, minutes were approved.

III. Curriculum Review Procedures for CBA curriculum proposals (excluding MGMT 3167/5167)

Cyphert moved, Fontana seconded to approve CBA curriculum proposals and associated courses.

A. ECON 3425/5425 Managerial Economics

Cyphert indicated ECON 3425/5425 was an automatic drop course that had not been offered in quite some time.

Question was called on the motion to approve drop of ECON 3425/5425. Motion carried and approved unanimously.

**B. MGMT 3914/5914 Communication Management
MGMT 3919/5919 Leadership and Human Relations**

Cyphert explained MGMT 3919/5919 was an automatic drop and, while MGMT 3914/5914 was not an automatic drop, it had also not been offered in a while.

Cutter asked if the department has heard from Master of Arts in Health Education as MGMT 3919/5919 Leadership and Human Relations is a required course for that program.

Mackay indicated she has the ability to see what these students have been using as a substitute course within the Graduate Student Request system as students have not been taking MGMT 3919/5919 as it hasn't been available to take. It's not uncommon for three hours of electives to be substituted for a course like this.

Wallace indicated courses not found often fall into the elective categories of majors. Departments have been unaware in the past that a course was required for another area. Wallace indicated she would follow up with the HPELS department concerning which course should replace MGMT 3919/5919.

Cyphert stated there was a new leadership skills course being offered that makes offering this course unnecessary.

Question was called on the motion to approve remaining Management packet (excluding MGMT 3167/5167 covered on 8/26/15) pending consultation with HPELS on MGMT 3919/5919. Motion carried and approved unanimously.

C. MKTG 3589/5589 Experiential Learning in Entrepreneurship

Cyphert suggested Marketing was smaller program and the proposed changes were needed due to that. MKTG 3589/5589 was an automatic dropped course.

Question was called on the motion to approve the MKTG packet. Motion carried and approved unanimously.

D. ACCT 4032/5032 Advanced Cost Accounting

ACCT 6032 Cost Management

ACCT 6060 Advanced Auditing

ACCT-MACC Master of Accounting

A brief discussion occurred regarding the three ACCT courses being dropped as seldom/never offered and the Master of Accounting. There were no issues raised.

Question was called on the motion to approve the ACCT packet. Motion carried and approved unanimously.

E. MBA-MBA Master of Business Administration Degree

BUSINESS 6280 Topics in Business

Cyphert reviewed old electives in MBA program. Visiting instructors are common with the elective courses, so it was decided to create BUSINESS 6280. Management was selected as it's usually where these courses fall. Paperwork was completed to drop the rest of courses, but it did not get submitted in time so will go through the next curriculum cycle. Cyphert indicated the catalog description should be changed to "may be repeated" and remove the 6 hours.

Cyphert stated the sentence under Program Requirements and Description for the MBA: Master of Business Administration Degree should read "Or any 5000 or 6000 level class in ACCT, MKTG, MGMT, FIN, or ECON, excluding FIN 5130, pending MBA Program Director approval." This change requires removal of "6 hours of BUSINESS 6280" and "for which prerequisites" from the statement. Wallace will update proposals accordingly.

Question was called on the motion to approve MBA and BUSINESS packet pending revisions to the electives statement within the Program Requirements and Description for the MBA degree. Motion carried and CBA curriculum proposals and associated courses were unanimously approved.

The meeting adjourned at 10:30 a.m. **The next GCCC meeting will be Wednesday, September 16.**

Respectfully submitted,

Marissa Timmerman
Office of the Registrar

mrt

Cc: GCCC
UCC
Guests